

DATE POLICY ADOPTED: 28<sup>th</sup> November 2016

Updated 20/7/2017

DATE OF REVIEW: Autumn 2017

CHAIR OF GOVERNORS SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

From September 1<sup>st</sup> 2017 Lingham Primary politely request that parents pay for dinner money (for the week ahead) by the previous Sunday 12 midnight on parent pay; a total of £10.00 minimum for the week ahead. This cost will remain the same for ¾ year old meals (new from September 2017).

This is to safeguard parents from accumulating debts. If there are any outstanding debts at this date (above) the school will refer the debts to Wirral Council to be recovered. If the debt is not cleared by the end of this week it will not be possible to provide your child with a lunch. You will be required to make your own arrangements for your child's lunch i.e. Packed lunch. **We will therefore operate a zero debts policy with immediate effect, and all payments must be made in advance of the following week.**

Where you have not paid for the meal in advance by the previous Sunday, you will be required to make your own arrangements for your child's lunch i.e. **Packed lunch must be brought into school.**

The school reserves the right to begin legal proceedings to recover outstanding debts and has a duty of care to inform social services if there are any concerns that you are not providing a meal for your child at lunch time.

From Sept 2017 Lunch costs £10.00 for 1 full week. You can pay in advance of the week, month, term or year using Parentpay. Logins are available via the school office and barcoded letters can be generated to enable payment at a Paypoint if parents/carers do not have access to the internet.